

Town of Lyme
Board of Selectmen
Minutes for September 4, 2008

1. At 8:03 am Simon called the meeting to order. The following attended all or part of the meeting: Simon Carr (chair), Charles Ragan (member), Dick Jones (member), Dina Cutting (bookkeeper/secretary), Pauline Field (police chief) and Francesca Latawiec (planning and zoning administrator).
2. At 8:03 Simon opened the public hearing on whether to accept a grant of approximately \$6,600 from the State of New Hampshire for a radio and its installation to serve the emergency operations center. The Board returned to its regular meeting at 8:10.
3. Dick moved and Simon seconded a motion to accept a grant of approximately \$6,600 for an EOC radio from the State of New Hampshire subject to resolving the FCC licensing requirements and the Emergency Management Director coordinating its installation with the Police Chief. The motion passed unanimously.
4. Francesca came in to discuss the notification requirements of RSA 674:54 and section 4.56 of the Zoning Ordinance. The Board felt that the Planning Board and Governing Body had received most of the notice required through Planning Board and Board of Selectmen participation in the Public Hearings held by the Town Offices Building Committee on March 21 and June 21, 2006 and on January 31 and February 13, 2008 and their numerous public meetings, during which written plans for the building were made available. The Board also felt that until the closing on the property on August 29th the construction schedule could not be finalized. The Board concluded that notification of the Governing Body and Planning Board by the Town Offices Building Committee of the final construction schedule should be made before construction commences.
5. Pauline brought up the issue of complaints the police have received about parking and deliveries associated with Stella's. Francesca agreed to review with the Chair of the Planning Board the final site plan review plans and conditions for Stella's and take appropriate action if a violation exists.
6. The following administrative matters were discussed and actions taken:
 - a. The August 28th and 29th minutes were approved as submitted.
 - b. The manifest was reviewed and approved.
 - c. Scott Nichols's intent-to-cut on map 402 lot 26.2 was signed.
 - d. Charles briefly reviewed the Transportation Study Committee's first meeting with the Board. Major issues discussed at their meeting were possible bus service and improper use of the park-and-ride lot.

- e. Simon briefly reviewed the Town Offices Building Committee's most recent meeting with the Board. Major issues discussed at their meeting were energy related designs for the building and the need for an accurate tracking of the expenses as they occur.
 - f. Dick briefly reviewed the Budget Committee's most recent meeting with the Board. The major issue discussed at their meeting was developing guidelines for preparing the 2009 budget.
 - g. Simon reported on his and Pauline's meeting with Paul Goundry (chair of the Orford Selectboard) concerning both short- and long-term sharing of some police services. With Orford currently having their police chief position vacant, prospects are good for at least some short-term sharing of police administrative services.
 - h. The Board discussed alternative formats for the Town Report (e.g. CDs) that may have some cost savings in printing and postage.
 - i. Scheduling employee performance reviews and pending changes to "Personnel Policies" were briefly discussed. The schedule for the three employees who report directly to the Board was established.
 - j. The Board agreed to set-up for the primary election at 5:00 on Monday, September 8th and the following schedule for covering the polls on Tuesday the 9th: Charles 7:00 to 11:00, Dick 11:00 to 3:00 and Simon 3:00 to 7:00.
7. The meeting adjourned at 9:28.

R. G. Jones
recorder